



**Board of Directors' Meeting**  
451 Diamond Drive, Ephrata WA  
10:00 a.m.; Wednesday, October 17, 2018

**MINUTES**

The Washington Rural Counties Insurance Program conducted their October 17, 2018, Board of Directors meeting via telephone conference at 451 Diamond Drive, Ephrata WA.

Chairman Stevens opened the meeting at 10:00 a.m.

**ITEM 1 – INTRODUCTION AND ROLL CALL:**

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Michael Largent, Whitman County Commissioner and Jim Jeffords, Asotin County Commissioner. Also participating from the Administration Office: Jenni Bates, Rich Moore, Frank Andrus, Phil Riche, Rich McBride, Becca Rhorer, Chelsey Smith, Angela Eloff, Ellen Kosa, and Rachel Huffman representing Clear Risk Solutions.

**ITEM 2 – ADDITIONS**

Additions to the agenda were called for. There were none.

**ITEM 3 - APPROVAL OF VOUCHERS:**

Andrus gave an overview of the items listed on the Voucher Summary.

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 17, 2018 the Board approves for payment the current voucher included in the list provided and further described as follows: September Voucher #17/18-11 in the amount of \$248,679.68. Motion Dashiell to approve all of the voucher and summary as presented; second Hutsell; motion carried.

**ITEM 4 – FINAL BUDGET AND RENEWAL REVIEW**

Moore presented the draft final budget and renewal offerings for 2019. The increase to membership remains at 8% along with using \$180,000 of program equity to balance the budget. After some discussion on the current budget and growth, a motion by Hutsell to approve the final budget as presented. Second by Jeffords, motion carried. The written renewal report was reviewed, and all questions were answered. There will be some additional information of added coverages to discuss at the next All Board Meeting.

**ITEM 5 – LAW ENFORCEMENT TRAINING SIMULATOR DISCUSSION (LETS)**

Riche updated the Board regarding the usage and up-coming repairs needed for the Law Enforcement training simulator. He asked the Board to consider sponsoring 1/3 of the repair costs not to exceed \$7,000. After all questions were answered, motion by Hutsell to approve the expenditures up to \$7,000 for repairs needed for the LETS. Second by Dashiell, motion carried.

**ITEM 6 – NEXT MEETING:**

The next meeting of the Board is scheduled for February 20, 2019 at 10:00 a.m. via telephone conference at 451 Diamond Drive, Ephrata WA.

Respectfully submitted,

  
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Jenni Bates

  
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Richard Stevens, Chairman