



For Washington Counties, By Washington Counties

Board of Directors' Meeting
451 Diamond Drive, Ephrata WA
Wednesday, February 20, 2019 – 10:00AM

MINUTES

The Washington Rural Counties Insurance Program conducted their February 20, 2019, Board of Directors meeting via telephone conference at 451 Diamond Drive, Ephrata WA.

Chairman Stevens opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL:

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Dan Cothorn, Wahkiakum County Commissioner; Michael Largent, Whitman County Commissioner; Mike Blankenship, Ferry County Commissioner; Rex Johnston Klickitat County Commissioner, and Jim Jeffords, Asotin County Commissioner. Also participating from the Administration Office: Jenni Bates, Rich Moore, Frank Andrus, Phil Riche, Rich McBride, Becca Rhorer, Chelsey Smith, Angela Eloff and Blair Kok representing Clear Risk Solutions.

ITEM 2 – ADDITIONS

Additions to the agenda were called for. There were none.

ITEM 3 – ELECTION OF OFFICERS

Stevens asked for those interested in serving as Chair, Vice Chair or Fiscal officer. After some discussion, motion by Johnston to keep the slate of officers the same; second by Cothorn; motion carried.

Chair – Richard Stevens
Vice Chair – Scott Hutsell
Fiscal Officer - Jim Jeffords

ITEM 4 – APPROVAL OF MINUTES

Motion by Largent to approve the minutes as written for the months of August 30, September 19 and October 17, 2018, Board meetings. Second by Jeffords; motion carried

ITEM 5

APPROVAL OF VOUCHERS:

Andrus gave an overview of the items listed on the Voucher Summary.

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, February 20, 2019, the Board approves for payment the fiscal committee vouchers included in the list provided and further described as follows: November Voucher #17/18-12 in the amount of \$221,950.51, December voucher #18/19-01 in the amount of \$179,995.46, January 2019 Voucher #18/19-02 in the amount of \$1,267,240.32, also to include the current February voucher #18/19-03 in the amount of \$3,263,955.43. Motion Jeffords to approve all of the vouchers and summaries as presented; second Hutsell; motion carried.

ITEM 6 – AUGUST COVERAGE APPEAL UPDATE

Riche went over the status of the coverage appeal from Stevens County that was presented to the Board in August. All questions were answered.

ITEM 7 – FINANCIAL REPORT

Moore went over the income statement and balance sheet in detail dated July 31, 2018. Motion by Blankenship to approve the bank statements and transfers to date. Second by Johnston; motion carried.

ITEM 8 – FINAL RENEWAL AND BUDGET REPORT

Riche and Moore went over a final Renewal Summary and Chart of Coverages for 2019. All questions were answered.

ITEM 9 – GOAL SETTING

Moore went over the proposed process for Goal setting, the Board agreed. The staff will have a written report ready for the Board to review by each annual Board Retreat and the goals will be planned from that report collectively.

ITEM 10 – MARKETING UPDATE

Riche reported that there are 4 Counties looking currently at the WRCIP. All meetings are going well.

ITEM 11 – RISK MANAGEMENT AND LEGISLATIVE REPORT

McBride led a discussion regarding the following items: Future Focus-Culture of Safety, to include Regional Trainings on Active Pursuits, Use of Force, and liability regarding wrongful arrests.

All questions were answered in detail. There was also a Legislative update by McBride regarding HB 1135 and SB 5136.

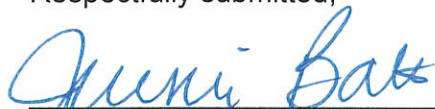
ITEM 12 – TIMELINE FOR RFQ: THIRD PARTY ADMINISTATOR AND BROKERAGE CONTRACTS

Moore went over a timeline regarding the RFQ process and selection timelines. The Board agreed the fiscal committee could work on all documents and present to the full Board in August.

ITEM 13 - NEXT MEETING:

The next meeting of the Board is scheduled for May 24, 2019, at 451 Diamond Drive, Ephrata WA.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman