



**ADMINISTRATION OFFICE
451 DIAMOND DRIVE
EPHRATA, WA**

Wednesday, May 18, 2011 at 10:00 a.m.

MINUTES

The Washington Rural Counties Insurance Pool conducted their May Meeting as an All Board Sit Down. The May 18, 2011 meeting took place at 451 Diamond Drive, Ephrata WA at 10:00 a.m.

Chairman Friedman opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Malcolm Friedman, Stevens County Commissioner; Brad Miller, Ferry County Commissioner; Michael Largent, Whitman County Commissioner; Kelly Dougherty, Asotin County and Scott Hutsell, Lincoln County Commissioner. Also, participating from the Administration Office: Jenni Bates, Eric Homer; Stefanie Lowry, Frank Andres and Jim Cherf, representing Canfield.

ITEM 2 – ADDITIONS

Additions to the agenda were called for. There were none.

ITEM 3 – APPROVAL OF VOUCHER

Andres gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, May 18, 2011 the Board does approve for payment those vouchers included in the above list and further described as follows: May voucher #10/11-09 in the total amount of \$45,104.99. Motion Hutsell, second Miller. Motion carried.

As of this date, May 18, 2011 the Board does approve the following fiscal committee approved vouchers: April voucher # 10/11-08 in the total amount of \$135,822.93. Motion Miller second Hutsell. Motion carried.

ITEM 4 – UPDATE ON ULAE

ULAE was discussed in detail by Cherf and explained what had been discovered and decided by SAO through the on-going audit process. A draft copy of the intent to clarify regarding paragraph 10 in the Personal Service Agreement was presented and discussed.

After much discussion, two things were changed to the document. Miller asked that it be in Resolution form, and TPA be spelled out to read Third Party Administrator. These changes will be made and a new copy will be handed out to the Board in June.

Miller made a motion to adopt the document with the above mentioned changes. Second Hutsell, motion carried unanimously.

ITEM 5 – LEGISLATIVE UPDATE

Homer, Cherf and Hutsell updated the full Board and those present regarding all the activity that took place in January and February on the hill in Olympia. Many thanks were given to those that spoke at hearings, met with Legislators and sent e-mails.

The bill was dropped and did not pass, but there was an agreement made to meet with Marty Brown's office (OFM) and the other programs in the interim. Marcia Fromhold, the WRCIP Lobbyist will keep the Board updated on when that meeting will take place.

ITEM 6 – ACTUARY CONTRACT

Cherf reviewed the annual Actuary Contract with Fallquist Actuaries Inc. After all questions were answered. Motion Miller to approve the Actuary Contract presented. Second Largent, motion carried unanimously.

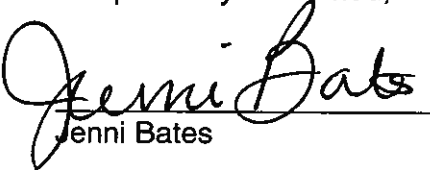
ITEM 7- RENEWAL TIMELINES/BUDGET TIMELINES

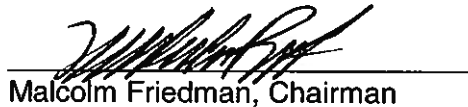
Cherf and Homer went over the timelines in place with Munich. We are hoping to have a preliminary budget we can share with you in late June.

ITEM 8 – NEXT MEETING

The next scheduled meeting is set for June 29, 2011 at 10:00 a.m., Ephrata WA.

Respectfully submitted,


Jenni Bates


Malcolm Friedman, Chairman