



All Board Meeting

Via Telephone Conference

451 Diamond Drive, Ephrata WA

9:00 a.m.; Wednesday, January 21, 2015

MINUTES

The Washington Rural Counties Insurance Program conducted their January 21, 2015, meeting as an All Board Conference Call, in Ephrata, WA.

Chairman Stevens opened the meeting at 9:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Jim Jeffords, Asotin County Commissioner; Blair Brady, Wahkiakum County Commissioner; and Rex Johnston, Klickitat County Commissioner. Also participating from the Administration Office: Jenni Bates, Frank Andrus, Phil Riche, and Angela Eloff representing Canfield.

ITEM 2 – ADDITIONS

Additions to the agenda were called for, there were none.

ITEM 3 – APPROVAL OF MINUTES

The minutes were presented for October 21, 2014. Motion Brady to approve the minutes as presented. Second Jeffords, motion carried.

ITEM 4 - APPROVAL OF VOUCHERS

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, January 21, 2015, the Board approves for payment those vouchers included in the above list and further described as follows: November fiscal committee approved voucher #13/14-15 in the amount of \$155,639.47, December fiscal committee approved voucher #14/15-01 in the amount of \$198,841.86, and January 2015 voucher #14/15-02 in the amount of \$2,358,179.20. Motion Hutsell to approve the above vouchers as presented, second Brady. Motion carried.

ITEM 5 – BANK STATEMENTS AND TRANSFER APPROVAL

The current bank statements and transfers were brought before the Board. Motion Hutsell to approve the presented bank statements and transfers through December 2014. Second Dashiell, motion carried. A revision of the review process for bank statements and transfers was discussed. The Board decided to keep the current process the same for the coming year.

ITEM 6 – PROPOSED CONTRACT CHANGES

The 2014 TPA and Brokerage contracts were adopted in July. After some discussion there was a few changes and additions proposed. In the TPA contract item 14.0 (Termination) was added, along with 14.1 and 41.2, per the Board's direction. In the Brokerage contract, items D & E were added regarding compensation. Motion Brady to approve the changes proposed in the TPA agreement, second Jeffords, motion carried. Motion Jeffords to approve the changes proposed in the Brokerage contract. Second Dashiell, motion carried.

ITEM 7 – CLAIMS AUDIT REPORT

Riche went over the recent third party claims audit report performed by Gary Jennings. All questions were answered, a copy is available.

ITEM 8 – Riche went over the upcoming name change for Canfield and the timelines set forth to inform all members and brokers. Legal Name: Public Risk Underwriters of the Northwest, the DBA will change from "Canfield" to "Clear Risk Solutions" in April 2015.

ITEM 9 – ANNUAL BOARD RETREAT PLANNING

Bates asked the Board to send in by e-mail a date in August that would work. Hutsell and Bates will meet regarding a location, as soon as the date is established.


ITEM 10 – NEXT MEETING

The next meeting of the Board is scheduled for April 22, 2015, at 10:00 a.m. Motion Hutsell to adjourn, second by Brady, meeting ended at 10:03 a.m.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman