



## **All Board Meeting**

Via Telephone Conference

**451 Diamond Drive, Ephrata WA**

**10:00 a.m.; Friday, June 19, 2015**

### **MINUTES**

The Washington Rural Counties Insurance Program conducted their June 19, 2015 Meeting as an All Board Conference Call, Ephrata WA.

Vice Chairman Hutsell opened the meeting at 10:00 a.m.

#### **ITEM 1 – INTRODUCTION AND ROLL CALL**

Board members participating: Don Dashiell, Stevens County Commissioner; Jim Jeffords Asotin County Commissioner; Blair Brady, Wahkiakum County Commissioner; Michael Largent, Whitman County Commissioner and Scott Hutsell, Lincoln County Commissioner. Also participating from the Administration Office: Jenni Bates, Phil Riche, Ellen Kosa, Eric Homer, Dave Kosa, Rich Moore and Bri Varney representing Clear Risk Solutions.

#### **ITEM 2 – ADDITIONS**

Additions to the agenda were called for. There were none.

#### **ITEM 3 – AUDIT ENTRANCE REVIEW WITH SAO**

Jeremy Bonner from SAO went over the WRCIP entrance conference document with those present. All questions were answered in detail. He gave a timeline for the financial audit that is taking place for the 2014 fiscal year.

#### **ITEM 4 - APPROVAL OF MINUTES**

The minutes were presented for April 22, 2015. Motion Brady to approve the minutes as presented. Second Jeffords, motion carried.

#### **ITEM 5 - APPROVAL OF VOUCHERS**

Kosa gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, June 19, 2015 the Board does approve for payment those vouchers included in the above list and further described as follows: May fiscal committee approved voucher # 14/15-06 in the amount of \$157,820.80 and the June voucher #14/15-07 in the amount of \$92,626.21. Jeffords to approve the above vouchers as presented, second Brady. Motion carried.

**ITEM 6 – BANK STATEMENTS AND TRANSFER APPROVAL**

E. Kosa presented the current bank statements and transfers to the Board and those present. Motion by Dashiell to approve the presented bank statements and transfers through April 2015. Second Brady, motion carried.

**ITEM 7 – ACTUARY INTERLOCAL AGREEMENT AND RFQ DISCUSSION**

Homer presented an Interlocal Agreement proposal to the Board for Actuarial Services. The Board went over the RFQ requirements per the WAC. It was decided to start the process in July with the other programs that Clear Risk Solutions administers. Motion by Jeffords to approve Chair Stevens to enter into the Interlocal agreement as presented with CIAW, NPIP, USIP and SIAW to hire an Actuary for Actuarial Services. Second Largent, motion carried.

Motion Jeffords to approve Chair Stevens to represent WRCIP on a committee to include representatives from the CIAW, NPIP, USIP and SIAW who will set the date for the RFQ opening of proposals received and participate in the selection process. Second Dashiell, motion carried.

**ITEM 8 – ANNUAL BOARD RETREAT PLANNING**

Bates went over the new Board Retreat dates and a preliminary meeting and event schedules. All questions were answered.

**ITEM 9 – NEXT MEETING**

The next meeting of the Board is scheduled for August 26, 2015. Motion Largent to adjourn, second by Brady, meeting ended at 10:40 a.m.

Respectfully submitted,

  
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Jenni Bates

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Scott Hutsell, V. Chairman