



*For Washington Counties, By Washington Counties*

## **Board of Directors' Meeting Colville, Washington**

**9:30 a.m.; Wednesday, August 26, 2015**

### **MINUTES**

The Washington Rural Counties Insurance Program conducted their August 26, 2015, Board of Directors Meeting at Stephanie's Oak Street Grill in Colville, Washington.

Chairman Stevens opened the meeting at 9:30 a.m.

#### **ITEM 1 – INTRODUCTION AND ROLL CALL**

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner, Rex Johnston, Klickitat County Commissioner; and Michael Largent, Whitman County Commissioner. Also participating from the Administration Office: Jenni Bates, Eric Homer, Jen Homer, Ellen Kosa, Rich Moore, Frank Andrus, Phil Riche, Lance Hammond, Angela Eloff, Mark Sherwood, and Jim Cherf, representing Clear Risk Solutions.

#### **ITEM 2 – ADDITIONS**

Additions to the agenda were called for. There were none.

#### **ITEM 3 – APPROVAL OF MINUTES**

The minutes were presented for June 19, 2015. Motion Brady to approve the minutes as presented. Second Largent, motion carried.

#### **ITEM 4 - APPROVAL OF VOUCHERS**

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, August 26, 2015, the Board approves for payment those vouchers included in the above list and further described as follows: Fiscal Committee approved July Voucher #14/15-08 in the amount of \$148,752.23 and August Voucher #14/15-09 in the amount of \$169,818.79. Motion Largent to approve above vouchers as presented, second Hutsell, motion carried.

Riche gave a large claims report and reported on anything that had settled since the last meeting of the Board.

**ITEM 5 – FINANCIAL REPORT**

E. Kosa presented the July 31, 2015, balance sheet and income statement compared with budget. The bank statements and transfers to date were presented in detail. A motion by Hutsell to approve the bank statements and transfers through July 31, 2015, second by Brady, motion carried.

**ITEM 6 – AUDIT UPDATES**

Cherf and Kosa went over the Brown and Brown audit and the most recent SAO audit in detail. Both audits went well and the Board thanked Clear Risk Solutions for their work.

**ITEM 7 – ACTUARY RFQ UPDATE**

Cherf went over the process that took place through an Interlocal Agreement with CIAW, USIP, SIAW, and NPIP. Chair Stevens explained the committee work and recommended to the full Board that they approve the engagement letter from Richard Fallquist Actuaries Inc. Motion Hutsell to direct Chairman Stevens to sign the engagement letter on behalf of the WRCIP Board of Directors dated August 24, 2015 for actuary work, per the recent RFQ process, second Johnston, motion carried.

**ITEM 8 – DTS AND LETS UPDATE**

Sherwood explained the plans to update the DTS and LETS software. All questions were answered.

**ITEM 9 – RECENT LEGESLATIVE CHANGES**

Moore went over the recent meetings leading up to the hearing process regarding some WAC changes. All questions were answered.

**ITEM 10 – ANY FURTHER DISCUSSION/QUESTIONS**

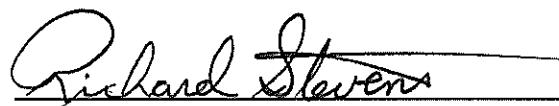
Those present asked Clear Risk Solutions to bring back some additional information regarding the use of ATV's on primitive roads.

**ITEM 11 – NEXT MEETING**

The next meeting of the Board is scheduled for October 30, 2015. Motion Hutsell to adjourn, second by Johnston, meeting ended at 11:35 a.m.

Respectfully submitted,

  
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Jenni Bates

  
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Richard Stevens, Chairman