



For Washington Counties, By Washington Counties

Board of Directors' Meeting 451 Diamond Drive, Ephrata WA

10:00 a.m.; Friday, November 6, 2015

MINUTES

The Washington Rural Counties Insurance Program conducted their November 6, 2015, Board of Directors meeting at the Clear Risk Solutions office, 451 Diamond Drive, Ephrata WA.

Chairman Stevens opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Rex Johnston, Klickitat County Commissioner; Nathan Davis, Ferry County Commissioner; and Michael Largent, Whitman County Commissioner. Also participating from the Administration Office: Jenni Bates, Eric Homer, Ellen Kosa, Rich Moore, Frank Andrus, Phil Riche, Lance Hammond, Angela Eloff, Mark Sherwood, and Jim Cherf, representing Clear Risk Solutions.

ITEM 2 – ADDITIONS

Additions to the agenda were called for. There were none.

Motion Brady to approve the agenda as presented for today's meeting. Second by Largent, motion carried.

ITEM 3 – APPROVAL OF MINUTES

The minutes were presented for August 26, 2015. Motion Largent to approve the minutes as presented. Second Johnston, motion carried.

ITEM 4 - APPROVAL OF VOUCHERS

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, November 6, 2015, the Board approves for payment those vouchers included in the above list and further described as follows: Fiscal Committee approved September voucher #14/15-10 in the amount of \$251,359.88 and October voucher #14/15-11 in the amount of \$270,624.09. Motion Dashiell to approve the above vouchers as presented, second Brady, motion carried.

ITEM 5 – BANK STATEMENTS AND TRANSFER APPROVAL

E. Kosa presented the bank statements and transfers, to date. A motion by Brady to approve the bank statements and transfers through September 30, 2015. Second by Largent, motion carried.

ITEM 6 – AUDIT UPDATES

Cherf and Kosa went over the Brown and Brown audit and the most recent SAO audit in detail. Both audits went well, and the Board thanked Clear Risk Solutions for their work.

ITEM 7 – FINAL BUDGET AND RENEWAL PACKET APPROVAL

Moore and Cherf presented the 2016 WRCIP budget which delivers a 5% increase to the membership. After some discussion, motion Brady to adopt the 2015/16 budget as presented. Second by Hutsell, motion carried.

The 2015-16 renewal packet was discussed in detail. This packet included the following information. The program expiration/renewal dates, excess market efforts, coverage changes, coverage options, the Terrorism Risk Insurance Program Reauthorization Act of 2007 (TRIPRA), excess and surplus lines taxes, authority to bind excess coverage, approval of renewal proposal by the Board, Brown and Brown annual disclosures, chart of coverage's, insurance coverage review, and Personal Services Agreement. After all questions were addressed, motion by Hutsell to approve the renewal packet as presented with direction to exclude coverage for TRIPRA for 2015/16. Second by Dashiell, motion carried.

ITEM 8 – MANY THANKS

Jim Cherf announced his retirement in October with November being his last WRCIP board meeting. Chair Stevens and others from the Board thanked Jim Cherf for his leadership and wished him a great retirement. Eric Homer was named Clear Risk Solutions' new president and administrator of WRCIP going forward in partnership with the WRCIP board of directors.

ITEM 9 – NEXT MEETING

The next meeting of the Board is scheduled for February 17, 2016. Motion Hutsell to adjourn, second by Brady, meeting ended at 11:20 a.m.

Respectfully submitted,


Jenni Bates


Richard Stevens, Chairman