



For Washington Counties, By Washington Counties

Board of Directors' Meeting 451 Diamond Drive, Ephrata WA

10:00 a.m., Wednesday, February 17, 2016

MINUTES

The Washington Rural Counties Insurance Program (WRCIP) conducted their February 16, 2016, Board of Directors meeting at the Clear Risk Solutions' office, 451 Diamond Drive, Ephrata, WA.

Chairman Stevens opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Jim Jeffords, Asotin County Commissioner; and Michael Largent, Whitman County Commissioner. Also participating from the Administration Office: Jenni Bates, Eric Homer, Ellen Kosa, Rich Moore, Frank Andrus, Phil Riche, Lance Hammond, Angela Eloff, and Mark Sherwood representing Clear Risk Solutions.

ITEM 2 – ADDITIONS

Additions to the agenda were called for. There were none.

Motion Largent to approve the agenda as presented for today's meeting. Second by Jeffords; motion carried.

ITEM 3 – APPROVAL OF MINUTES

The minutes were presented for November 6, 2015. Motion Largent to approve the minutes as presented. Second Hutsell; motion carried.

ITEM 4 - APPROVAL OF VOUCHERS

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, February 16, 2016, the Board approves for payment those vouchers included in the list and further described as follows: Fiscal Committee approved November voucher #14/15-12 in the amount of \$118,363.96, December voucher #15/16-01 in the amount of \$221,157.69, and January voucher #15/16-02 in the amount of \$2,945,407.21. Also to include the current reviewed voucher for February 2016 known as Voucher #15/16-03 in the amount of \$504,403.72. Motion Dashiell to approve the above vouchers as presented. Second Jeffords; motion carried.

ITEM 5 – BANK STATEMENTS AND TRANSFER APPROVAL

E. Kosa presented the bank statements and transfers, to date. A motion by Dashiell to approve the bank statements and transfers through January 2016. Second by Largent; motion carried.

The Income Statement and Balance Sheet dated November 30, 2015, were presented and discussed in detail. A solvency test for the WRCIP was presented and discussed, as well.

ITEM 6 – UPDATE ON DTS AND LETS UPGRADES

Hammond updated those present regarding the completed upgrades to both systems. Both have new scenarios and bigger and brighter graphics. All trainers will work with the Departments to determine what training is needed when they are scheduled. There are many new scenarios; classroom material has also been updated.

ITEM 7 – EXPECTATIONS AND TIMELINES

Moore went over what was perceived from earlier meetings as the Boards expectations going forward. He announced that at each sit down meeting there will be departmental reports and trainings. Risk Management will start off first on the schedule.

Although renewal was not an agenda item, Homer asked the Board to consider a possible two year rate. He will report at the June meeting on how that might look and if it makes sense to consider doing that.

ITEM 8 – NEXT MEETING

The next meeting of the Board is scheduled for June 22, 2016. Motion Hutsell to adjourn at 11:20 p.m. Second by Jeffords; motion carried.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman