



For Washington Counties, By Washington Counties

Board of Directors' Meeting 451 Diamond Drive, Ephrata WA

9:30 a.m.; Wednesday, August 24, 2016

MINUTES

The Washington Rural Counties Insurance Program conducted their August 24, 2016, Board of Directors meeting at the Clear Risk Solutions office, 451 Diamond Drive, Ephrata, Washington.

Chairman Stevens opened the meeting at 9:30 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Rex Johnston, Klickitat County Commissioner, Michael Largent, Whitman County Commissioner and Jim Jeffords, Asotin County Commissioner. Also participating from the Administration Office: Jenni Bates, Eric Homer, Ellen Kosa, Rich Moore, Becca Rohrer, Frank Andrus, Phil Riche, Lance Hammond and Angela Eloff representing Clear Risk Solutions.

ITEM 2 ADDITIONS

Additions to the agenda were called for.

Motion Brady to approve the agenda as presented for today's meeting with one change to move Items #6 & 7 up on the agenda. Second by Johnston; motion carried.

ITEM 3 APPROVAL OF MINUTES

The minutes were presented for June 22, 2016. Motion Largent to approve the minutes as presented. Second Brady; motion carried.

ITEM 4 APPROVAL OF VOUCHERS

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, August 24, 2016 the Board approves for payment those vouchers included in the list and further described as follows: Fiscal Committee approved July voucher #15-16-08 in the amount of \$113,122.71, and to include the current reviewed voucher for August 2016 known as voucher #15/16-09 in the amount of \$ 265,850.96. Motion Jeffords to approve the above vouchers as presented. Second Johnston; motion carried.

ITEM 5

BANK STATEMENTS AND TRANSFER APPROVAL

E. Kosa presented the bank statements and transfers, to date. A motion by Dashiell to approve the bank statements and transfers as presented. Second by Johnston; motion carried.

The Income Statement and Balance Sheet dated July 31, 016 were presented and discussed in detail.

ITEM 6

RENEWAL REPORT

Homer, Turnbull, and Moore gave an updated report on renewal negotiations since the last meeting in June. The plan is to have a renewal committee meeting in September and a final budget meeting in October. A couple new coverage's are being reviewed at this time to include Inmate Medical and Cyber.

ITEM 7

LOSS RUNS

Andrus went over the individual loss run format and how to read them to get the most information possible for each County Commissioner. Each Board member present received their own loss runs.

ITEM 8

SAO AUDIT

Bates went over the SAO Audits and shared the two recommendations that were heard at the exit for those that did not attend the exit. The Board felt the audits went well and thanked everyone for their hard work.

ITEM 9

PROPOSED NEW BOARD POLICIES FOR 2017

Bates went over three new Board policies that will be ready in draft for for the first readings in January.

- Public Records
- Document Destruction/Retention
- Travel

ITEM 10

ANY ADDITIONAL DISCUSSION FOR THE WORKSHOP THAT NEEDS BOARD ACTION –

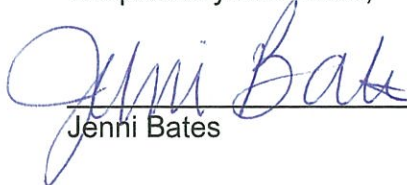
No action needed.

ITEM 11


NEXT MEETING

The next meeting of the Board is scheduled for October 19, 2016, at 10:00 a.m. Motion Brady to adjourn at 11:15 a.m. Second by Jeffords; motion carried.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman