

For Washington Counties, By Washington Counties

**Board of Directors' Meeting
451 Diamond Drive, Ephrata WA**

10:00 a.m.; Friday, October 28, 2016

MINUTES

The Washington Rural Counties Insurance Program conducted their October 28, 2016 Board of Directors meeting at the Clear Risk Solutions office, 451 Diamond Drive, Ephrata, Washington.

Chairman Stevens opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Jim Jeffords, Asotin County Commissioner and Scott Hutsell, Lincoln County Commissioner. Also participating from the Administration Office: Jenni Bates, Eric Homer, Ellen Kosa, Rich Moore, Frank Andrus, Brian Turnbull, Phil Riche, Lance Hammond, Rachel Hufman, Mark Sherwood and Angela Eloff representing Clear Risk Solutions.

**ITEM 2
ADDITIONS**

Additions to the agenda were called for, there were none.

**ITEM 3
APPROVAL OF MINUTES**

The minutes were presented for August 24, 2016. Motion Brady to approve the minutes as presented. Second Jeffords; motion carried.

**ITEM 4
APPROVAL OF VOUCHERS**

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 28, 2016 the Board approves for payment those vouchers included in the list and further described as follows: Fiscal Committee approved September voucher #15-16-10 in the amount of \$916,696.47, and to include the current reviewed voucher for October 2016 known as voucher #15/16-11 in the amount of \$ 148,562.48. Motion Jeffords to approve the above vouchers as presented. Second Hutsell; motion carried.

**ITEM 5
BANK STATEMENTS AND TRANSFER APPROVAL**

E. Kosa presented the bank statements and transfers, to date. A motion by Hutsell to approve the bank statements and transfers as presented. Second by Dashiell; motion carried.

ITEM 6

RENEWAL REPORT

Moore, Turnbull, and Homer gave an updated report on renewal 2017 as negotiated.

Moore went over the final budget and answered all questions in detail. A motion by Jeffords to approve the final budget as presented with the understanding that UIM coverage went to \$250,000. Second by Brady, motion carried.

The Board reviewed the following document titled "WRCIP 2016-2017 Renewal Report to the Board." Everyone participating in the meeting received a copy. Homer and Turnbull went over the highlights of the report and asked for any questions or concerns.

- Program Expiration/Renewal Dates
- Excess Marketing Efforts
- Coverage Changes
- Recommended Coverage Options
- Privacy Protection & Network Liability
- Enhancements
- Terrorism Risk Insurance Program Reauthorization Act of 2007 (TRIPRA)
- Under Insured Motorists/Under Insured Motorists (UIM)
- Excess and Surplus Lines Taxes
- Authority to Bind Excess Coverage
- Approval of Renewal Proposal
- Brown and Brown Disclosure Statement
- 2016-2017 colored Chart of Coverage
- Insurance Coverage Review check list
- Professional Services Agreement for Insurance Brokerage Services
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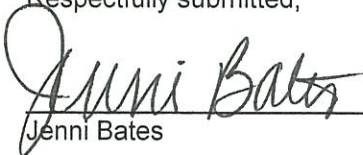
Motion by Brady to approve the renewal packet as presented and to bind coverage with the carriers listed. Second by Hutsell motion carried.

ITEM 7

NEXT MEETING

The next meeting of the Board is scheduled for January 18, 2017. A motion by Brady to adjourn at 11:00 a.m. Second by Jeffords; motion carried.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman