



For Washington Counties, By Washington Counties

**Board of Directors' Meeting
Northern Quest Resort
100 N Hayford Rd, Airway Heights, WA**

10:00 a.m.; Friday, August 25, 2017

MINUTES

The Washington Rural Counties Insurance Program conducted their August 25, 2017, Board of Directors meeting at the Northern Quest Resort, 100 N Hayford Rd, Airway Heights, WA.

Chairman Stevens opened the meeting at 10:00 a.m.

ITEM 1 – INTRODUCTION AND ROLL CALL

Board members participating: Don Dashiell, Stevens County Commissioner; Richard Stevens, Grant County Commissioner; Blair Brady, Wahkiakum County Commissioner; Rex Johnston, Klickitat County Commissioner; Michael Largent, Whitman County Commissioner; Scott Hutsell, Lincoln County Commissioner and Jim Jeffords, Asotin County Commissioner. Also participating from the Administration Office: Jenni Bates, Ellen Kosa, Rich Moore, Frank Andrus, Phil Riche, Lance Hammond and Chelsey Smith representing Clear Risk Solutions.

**ITEM 2
ADDITIONS**

Additions to the agenda were called for.

**ITEM 3
APPROVAL OF MINUTES**

The minutes were presented for July 19, 2017. Motion Largent to approve the minutes as presented. Second Brady; motion carried.

**ITEM 4
APPROVAL OF VOUCHERS**

Andrus gave an overview of the items listed on the Voucher Summary

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, August 25, 2017, the Board approves for payment those vouchers included in the list and further described as follows: August Voucher # 16/17-09 in the amount of \$192,289.58. Motion Jeffords to approve the above voucher as presented. Second Hutsell; motion carried.

**ITEM 5
FINANCIAL REPORT & BANK STATEMENTS AND TRANSFER APPROVAL**

E. Kosa presented the bank statements and transfers, to date. A motion by Dashiell to approve the bank statements and transfers as presented. Second by Hutsell; motion carried.

The Income statement and balance sheet dated June 30, 2017 were presented and discussed in detail along with the WRCIP solvency test. The WRCIP meets both primary and secondary asset tests easily.

ITEM 6

UPDATE ON CLAIMS AUDIT

Riche explained the completed RFQ process and shared with the Board the only response that was received and qualified per the minimum requirements advertised. After much discussion, a motion was made to hire Gary Jennings of Strategic Claims Direction LLC to complete an independent claims audit and fulfill the WAC requirement. Second by Jeffords, motion carried. Riche will contact Mr. Jennings.

ITEM 7

SECURITY AND DATA RETENTION POLICY

E. Kosa presented the proposed final Security and Data Retention Policy. After some discussion a motion by Johnston to adopt the presented Information Security policy which includes language regarding data retention. Second by Jeffords, motion carried.

ITEM 8

SOCIAL MEDIA DISCUSSION

Moore led a discussion regarding social media. A Face Book page for WRCIP was discussed. This type of Face Book page would be closed to any comments; it would be a place to disperse information to WRCIP members.

ITEM 9

LOBBYIST DISCUSSION

Moore led a discussion regarding the retirement of Marcia Fromhold, the WRCIP Lobbyist. The board agreed to continue with her partner Alex Herr until further notice. Clear Risk Solutions will bring a new contract to the Board at a future meeting.

ITEM 10

ANY ADDITIONAL DISCUSSION FOR THE WORKSHOP THAT NEEDS BOARD ACTION –

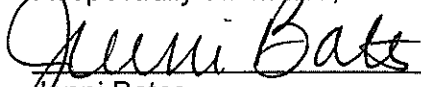
During the workshop there was some discussion regarding exploring a possible multi-year agreement with Munch Re. After some additional discussion, a motion by Hutsell to direct Clear Risk Solutions to explore the multi-year agreement possibilities and report back. Second by Largent, motion carried.

ITEM 11

NEXT MEETING

The next meeting of the Board is scheduled for October 27, 2017, at 10:00 a.m. The fiscal committee calls will be moved to the third Wednesdays at 8:30 a.m. Motion Brady to adjourn at 11:30 a.m. Second by Jeffords; motion carried.

Respectfully submitted,



Jenni Bates



Richard Stevens, Chairman