



Board of Directors Meeting MINUTES January 18, 2023 – 9:00 A.M.

The Washington Rural Counties Insurance Program (WRCIP) Board of Directors conducted a regular meeting via Zoom on January 18, 2023 at 9:01 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present <i>(Joined at 9:06 am)</i>
Michael Largent	Whitman County Commissioner	Present <i>(Joined at 9:33 am)</i>
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Wes McCart	Stevens County Commissioner	Absent
Gene Strong	Wahkiakum County Commissioner	Present

Clear Risk Solutions:

Wes Crago	Mark Sherwood
Jessika Tempel	Jenny Gunderson
Rachel Hufman	Rob Hill
Ellen Kosa	Steve Whetstone
Angela Eloff	Becca Kirsch
Frank Andrus	Rick Templeton <i>(Joined at 9:06 am)</i>
Blair Kok	
Byron Riche	

Guests:

Fred Lee *(Joined at 9:25 am)*

Hutsell welcomed all in attendance and noted that a quorum was present.

ITEM 2: EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 3: ADDITIONS

Additions to the agenda were called for. There were none.

ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. Dixon moved to approve the Consent Agenda as presented and seconded by Whitman. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the October 26, 2022 Minutes
- ii. Approval of the Claims Voucher for November 2022, December 2022, and January 2023
- iii. Approval of Financial Reports

ITEM 5: PUBLIC HEARING & INPUT

- i. None.

ITEM 6: BOARD RESOLUTIONS

- i. Resolution 23-01: Approving the Articles of Amendment

- a. Crago discussed with the Board and staff the Articles of Amendment for the name change to Washington Counties Risk Group (WCRG) and how it is going to be set up as a DBA. He discussed that staff plans to communicate this out to the membership with new name and logo information. Hutsell made a motion to accept Resolution 23-01: Approving the Articles of Amendment and have the Board Chair sign. Carter moved to approve and was seconded by Whitman. With all in favor and none opposed, the motion carried.

ITEM 7: ITEMS FOR BOARD CONSIDERATION

- i. Approval of Underwriting Renewal Report for 2022-2023
 - a. Huffman discussed the Renewal Report changes to the Board. Hutsell called for a motion for approval of Underwriting Renewal Report for 2022-2023. Hall moved to approve the Underwriting Renewal Report for 2022-2023 as presented and seconded by Carter. With all in favor and none opposed, the motion carried.
- ii. Approval of Amended Budget
 - a. Crago discussed some changes to the Budget and noted that the Amended Budget was presented line by line to the fiscal committee in December and was approved to bring forward to the full board. Hutsell called for a motion to approve the Amended Budget. Dixon moved to approve the Amended Budget as presented and was seconded by Strong. With all in favor and none opposed, the motion carried.
- iii. Approval of WCRG Logo
 - a. Crago presented the WCRG Logo to the Board. There was discussion between staff and the Board, but with no further questions or concerns Hutsell called for a motion to approve WCRG Logo as presented. Whitman moved to approve the WCRG Logo and was seconded by Hall. With all in favor and none opposed, the motion carried.
- iv. 2023 WRCIP Board Meeting Calendar
 - a. Tempel discussed the 2023 WRCIP Board Meeting Calendar with the Board with no concerns or questions. Hutsell called for a motion to approve the 2023 WRCIP Board Meeting Calendar. Carter moved to approve as presented and was seconded by Strong. With all in favor and none opposed, the motion carried.
- v. Discussion: Renewal Date
 - a. Crago reported that staff does not recommend moving the renewal date as there is no advantage to doing so at this time. The Board of Directors agreed with staff's recommendation. No action was taken.

ITEM 8: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership & Retention
- vi. Financial
- vii. Risk Management & Zywave

ITEM 9: EXECUTIVE REPORT

- i. Administrator Report – Andrus and Templeton thanked the board for their work and discussed preparation currently underway for next renewal. Crago reported the resignation of Commissioner Gianukakis and encouraged the Board to reach out to the new commissioner.

ITEM 10: UPCOMING MEETINGS

- i. February 15, 2023 – Fiscal Meeting via Zoom
- ii. March 15, 2023 – Fiscal Meeting via Zoom
- iii. April 19, 2023 – Board Meeting via Zoom

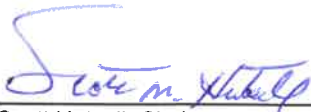
MEETING ADJOURNED

There being no further business, the meeting was adjourned at 9:51 a.m.

Respectfully submitted,



Jessica Tempel



Scott Hutsell, Chairman